



Application to Cancel Registration of a Business Name

Form 5

ABN 81 913 830 179

The form should be completed in black ink and BLOCK LETTERS.

No Fee Payable

1. Contact details of the person lodging this application

Name:

Address:

Postcode:

Daytime Phone Number:

2. Registration details

Business Name:

Registration Number:

ABN:

3. Signatures of Proprietor(s)

ALL proprietors must sign this application.

1

Full Name of Person or Corporation

Full Name of Person if signing on behalf of a Corporation

Signature

Date

Position Held if signing on behalf of a Corporation Please tick one box only

Director

Secretary

Authorised Officer

2

Full Name of Person or Corporation

Full Name of Person if signing on behalf of a Corporation

Signature

Date

Position Held if signing on behalf of a Corporation Please tick one box only

Director

Secretary

Authorised Officer

3

Full Name of Person or Corporation

Full Name of Person if signing on behalf of a Corporation

Signature

Date

Position Held if signing on behalf of a Corporation Please tick one box only

Director

Secretary

Authorised Officer

4

Full Name of Person or Corporation

Full Name of Person if signing on behalf of a Corporation

Signature

Date

Position Held if signing on behalf of a Corporation Please tick one box only

Director

Secretary

Authorised Officer

If more than 4 proprietors, please copy this page and complete.

Office Use Only

Lodged at:

Processed by:



FORM BN5

Please read this information before completing the form

Who has to sign this application

All proprietors must sign this application.

Deceased Proprietors

If a proprietor is deceased, the application may be signed by the executor of the estate of that person, with the word "Executor" under the signature.

Where all other proprietors have signed the application, Fair Trading may accept a copy of the death certificate.

Power of Attorney

If the application is signed by a person holding a Power of Attorney for the proprietor, the application will be accepted provided that the original Power of Attorney is sighted or details of the registered Power of Attorney (ie Book number and date of execution) are provided.

What if I can't locate one of the proprietors

If you are unable to locate a proprietor, you should include a statutory declaration explaining the circumstances with the application.

Fair Trading will consider the circumstances and *may* take action to cancel the registration. Please note however that this process may take some time.

Deregistered companies

This application cannot be executed on behalf of a company that has already been deregistered.

If the proprietor is a deregistered company, Fair Trading will take action to cancel the registration. Please note however that this process may take some time.

Confirmation of Cancellation

If you require confirmation of cancellation of the registration, please advise us when lodging this application.

What if Fair Trading refuses my application

If you are dissatisfied with the decision made on your application, in the first instance, you may apply in writing to Fair Trading to have the decision reviewed.

If you are dissatisfied with the outcome of the review you may then lodge an appeal against the decision with the Administrative Decisions Tribunal.

Contacting the Office of Fair Trading

Telephone: For all enquiries regarding business names please telephone 13 32 20

In person: You can enquire about business names at any Fair Trading Centre.

For the address of your nearest Fair Trading Centre please telephone 13 32 20.

By Mail: Mail should be addressed to Office of Fair Trading, PO Box 972, Parramatta NSW 2124.

Website: You can visit the Fair Trading website on www.fairtrading.nsw.gov.au

Language Assistance

Telephone: 13 14 50
Ask for an interpreter in your language.

TTY: (02) 1300 723 404
Telephone service for the hearing impaired.